The regular meeting of the Board of Commissioners was held on Tuesday, January 22, 2019 in
the Commissioners’ meeting room at the Courthouse. Board members present were Chairman
Greg Felt, Commissioner Keith Baker, and Commissioner Rusty Granzella.

Others present were Director of General Administration Bob Christiansen, Director of Finance
Dan Short, County Attorney Jennifer Davis, Assistant Attorney Daniel Tom, Planning Manager
Jon Roorda, County Assessor Brenda Mosby, Development Services Director Dan Swallow and
Administrative Assistant Patty Baldwin.

Following the Pledge of Allegiance, Chairman Felt called the meeting to order at 9:00 a.m.

**Public Notices**
The Board reviewed the public meeting list.

**Public Comment**
There were no public comments.

**Agenda Item A**
**Contract/Grant Consideration:**
Scott Wright 2018 Audit

Director of Finance Dan Short reviewed the contract telling the Board that there was no change
in the cost from the 2017 audit.

Commissioner Baker moved to approve the contract with Scott Wright for the 2018 audit.
Commissioner Granzella seconded and the motion carried unanimously.

**Convene as Board of Equalization**

**Agenda Item B**
Consider a Refund of Taxes for the Tudor Rose B & B (Jonathan Terrell) in the amount of
$149.69.

County Assessor Brenda Mosby gave an overview of the process. County Attorney Jenny Davis
reviewed the process of the Board of Equalization.

Jonathan Terrell, 6720 County Road 107, Salida, was sworn in and explained the reason for the
request of the refund.
County Attorney Jenny Davis reviewed the case law the Assessor is required to follow in the State Assessor Library.

County Assessor Brenda Mosby replied to Jonathan Terrell’s comments and answered questions from the Commissioners.

County Assessor Brenda Mosby recommended that the Commissioners deny the request and that Jonathan Terrell talk to the State for clarification.

Commissioner Granzella moved to continue this item to the February 5th Commissioner meeting. Jonathan Terrell agreed to table the item. Commissioner Baker seconded the motion. The motion carried unanimously.

Re-Convene as Board of Commissioners

Agenda Item C
Consideration a request for a partial waiver of permitting fees for the Buena Vista Middle School and High School Project

Lisa Yates and Abe Hachmann, representing the Buena Vista School District, gave the details of the request and answered questions from the Commissioners.

Director of Development Services Dan Swallow went over the costs and the plan review process.

Commissioner Baker moved to adjust the valuation multiplier for the Buena Vista School project to .004 and eliminate the plan review fee for this project. Commissioner Granzella seconded the motion. The motion carried unanimously.

Agenda Item D
Consider a request for a waiver of building fees in the amount of approximately $500.00 for the DeAnza Vista Project.

This item was continued to the February 5, 2019 Commissioner meeting.

Agenda Item E
Consider resolution for the Kalivoda Water Heritage Subdivision Exemption.

Assistant County Attorney Daniel Tom outlined the proposed resolution.

Commissioner Granzella moved to approve Resolution 2019-09 approving the Kalivoda Water Heritage Subdivision Exemption with the complete removal of Agenda Item D. Commissioner Baker seconded the motion. The motion carried unanimously.
Agenda Item F
Consider resolution regarding the County Procurement Policy.

County Attorney Jenny Davis and Assistant Attorney Daniel Tom reviewed the proposed County Procurement Policy.

Office of Emergency Manager Phil Graham also was present to answer questions.

Commissioner Baker moved to approve the updated County Procurement Policy as briefed by the County Attorney. Commissioner Granzella seconded the motion. The motion carried unanimously.

Agenda Item G
Consider resolution for Chaffee Common Ground

County Attorney Jenny Davis outlined the proposed resolution. This item was continued to February 5th Commissioner meeting.

Agenda Item H
Consider resolution imposing a temporary moratorium on the submission, acceptance or processing of applications having residential uses within the Airport Overlay District

Assistant County Attorney Daniel Tom reviewed the proposed moratorium.

Planning Manager Jon Roorda explained an airport overlay district.

Commissioner Baker moved to adopt Resolution 2019-10, imposing a temporary moratorium on the submission, acceptance or processing of applications for development having a residential component within the Airport Overlay District pending consideration of Land Use Code Amendments and sunsets December 31, 2019. Commissioner Granzella seconded the motion. The motion carried unanimously.

Chairman Felt asked for consideration of a letter of support for Envision Sediment Control Grant Application.

Commissioner Baker moved to sign a letter of support for Envision Sediment Control Grant Application. Commissioner Granzella seconded the motion. The motion carried unanimously.

Consent Agenda
- Report from the County Treasurer for the month of December, 2018
- Report from County Public Trustee for the fourth quarter of 2018
• Pay Bills

Commissioner Baker moved to approve the Consent Agenda. Commissioner Granzella seconded the motion. The motion was carried unanimously.

Agenda Item I
Executive session under CRS 24-6-402(4) (b) for purposes of receiving legal advice on specific legal questions and strategy involving a zoning enforcement matter concerning the Meadows

County Attorney Davis stated that this executive session under CRS 24-6-402(4) (b) for purposes of receiving legal advice on specific legal questions and strategy involving a zoning enforcement matter concerning the Meadows. This portion of the meeting would constitute attorney client communication and no further recording of this portion of the meeting would be required.

Commissioner Granzella moved to go into executive session. Commissioner Baker seconded the motion. The motion carried unanimously.

The Board of Commissioners moved into executive session at 12:41 p.m.

The Board of Commissioners came out of executive session at 1:30 p.m.

I, Jennifer A. Davis, Chaffee County Attorney, do hereby attest that the unrecorded statements and discussions that took place during the executive session held on January 22, 2019 constituted privileged attorney-client communications.

Jennifer A. Davis, Chaffee County Attorney

I, Greg Felt, Chairman of the Chaffee County Board of County Commissioners, do hereby attest that the unrecorded statements and discussions that took place during the executive session held on January 22, 2019 were confined to the topic described in the announcement of such session and authorized by the provisions of CRS 24-6-402(4)(b).

Greg Felt, Chairman

After the executive session there was no other business and the meeting was adjourned.

Attest:

Lori Mitchell, County Clerk