The regular meeting of the Board of Commissioners was held on Tuesday, November 7, 2017 in the Commissioners’ meeting room at the Courthouse. Board members present were Chairman Dave Potts, Commissioner Greg Felt and Commissioner Keith Baker.

Others present were Director of General Administration Bob Christiansen, Director of Finance Dan Short, County Attorney Jennifer Davis, Development Services Director Dan Swallow, Planning Manager Jon Roorda, and Administrative Assistant Patty Baldwin.

Following the Pledge of Allegiance, Chairman Potts called the meeting to order at 9:05 a.m.

Public Notices
The Board reviewed the Public Meeting List.

Public Comment
Alison Brown gave comments regarding the proposed resolution for updates to Article 15 Kennel Definition, item N of the agenda.

*Agenda Item B
Consider appointing Cheryl Pearce-Trujillo to serve a five year term on the Salida Regional Library Board.

Dick Isenberger addressed the Board giving reasons of why Ms. Pearce-Trujillo is an asset to the Library Board.

Commissioner Felt moved to appoint Cheryl Pearce-Trujillo to the five year term on the Salida Regional Library Board. Commissioner Potts seconded the motion. The motion carried 2 – 0.

County Attorney Davis told the Board this will be Resolution 2017-66.

Agenda Item A
Report from the County Sheriff.

Sheriff Spezze gave a report to the Board.

Agenda Item C
9:15 a.m. – Public Hearing - Consider a request from the Chaffee County Running Club for a fee waiver for a Special Event Permit for the 17th Annual Two Turkey Relay to be held November 11, 2017.
Kirsty Falcon gave a brief review of the race. The organizers are hoping for 25 teams/50 people depending on the weather. The fee is $3.00 for members and $5.00 for non-members, veterans will not be charged a fee since the race will be on Veteran’s Day. Commission Felt moved to approve request from Chaffee County Running Club for a fee waiver for the Special Event Permit for the 17th Annual Two Turkey Relay to be held this Saturday. Commissioner Baker seconded. The motion was carried unanimously.

*Agenda Item N
Consideration of a resolution to Article 15 Kennel Definition of the Chaffee County Land Use Code.

There was discussion regarding the proposed resolution. There were concerns about kennels in Residential Zones. Building Official Swallow told the Board that the Planning Commission would be discussing this at their work session at the end of this month. Discussion was held regarding the proposed update. Commissioner Baker read an ordinance regarding kennels from Luneburg County, VA. Megan Glosselin and Lexie Quirie both addressed the Board opposed to the proposed changes.

Ms. Davis wanted on the record that there has been several times that the Sheriff has been called citations were not given because they were not able to witness the barking when they arrived. When they are writing citations, she believed they actually witnessed it firsthand.

Commissioner Potts moved to approve Resolution 2017-67 as presented with the amended definition Kennel any lot parcel, tract or structure in which more than seven dogs, six months old or older are bred or are kept, raised, trained housed or boarded for longer than two weeks. This definition shall not apply to properly permitted pet shops or veterinary hospital. Commissioner Baker seconded. Discussion included Commissioner Felt plans to vote for the motion but in the context that adding residential as a use allowed by a Limited Impact Review and there is continuation working on the noise ordinance and enforcement issue and will look at Sheriff Spezze’s concerns on leash laws. The motion carried unanimously.

Agenda Item D
Consider a letter of support for the United States Forest Service, Salida District’s 2019 OHV State Trail Grant.

Ben Lara explained the request, the grant is a two year cycle and the funds would be awarded in 2019. There was discussion on Grizzly Trail and opening it up to OHV traffic. There is a question on if it is a County Road.

Commissioner Baker moved to sign the letter of support for the United States Forest Service Salida Ranger District’s 2019 OHV State Trail Grant. Commissioner Felt seconded. The motion carried unanimously.

Agenda Item E
To consider an encroachment into CR 178 by the Perry and Lovato residence at 7270 CR 178.
Planning Manager Roorda gave an overview of the staff report dated November 1, 2107.

Commissioner Baker moved to direct staff to prepare an encroachment agreement for an encroachment into County Road 178 by the Perry and Lovato resident 7270 County Road 178. Commissioner Felt seconded. The motion carried unanimously.

**Agenda Item F**
Consider a request for an extension of time to record the plat for the Adams Agricultural Subdivision Exemption.

Ms. Baldwin told the Commissioner’s that Ms. Adams has requested the extension because of some issues regarding the resolution approving the Agricultural Subdivision Exemption.

Commissioner Felt moved to grant the request for an extension of time up to 60 days to record the plat for the Adams Agricultural Subdivision Exemption. Commissioner Baker seconded. The motion carried unanimously.

**Agenda Item G**
Consider a request for an extension for the Salida Airpark Preliminary Plat.

Ms. Baldwin told the Commissioners the applicant has requested an additional 30 days to submit the application for Preliminary Plat as they will also be submitting the Final Plat at the same time.

Commissioner Felt moved to approve the request for an extension for the Salida Airpark Preliminary Plat, an extension of 30 days. Commissioner Baker seconded. The motion carried unanimously.

**Agenda Item H**
Consider adopting a revised schedule of fees for certain services provided by the Sheriff’s Office.

Ms. Ferraro gave an overview of the update to the fee schedule.

Commissioner Baker moved to approve Chaffee County Resolution 2017-68 revising “The Schedule of Fees For Certain Services Provided By The Sheriff’s Office”. Commissioner Felt seconded. The motion carried unanimously.

**Agenda Item I**
Consider request for a Boundary Line Adjustment for Casa Del Rio Mobile Home Park.
Property is located at 27665 County Road 313-36, Buena Vista.

Planner Barton gave an overview of the staff report dated October 20, 2017.
Commissioner Felt moved to approve the request for a Boundary Line Adjustment for the Casa Del Rio Mobile Home Park. Commissioner Baker seconded. The motion carried unanimously.

**Agenda Item J**  
Consideration of a resolution for the Lantz Minor Subdivision

Attorney Davis gave an overview of the resolution. A Subdivision Improvements Agreement will not be necessary.

Commissioner Felt moved to approve Resolution 2017-69 regarding the Lantz Minor Subdivision Exemption amending the draft to strike 1A and 2. There was discussion on water and E1. Commissioner Baker seconded. The motion carried unanimously.

**Agenda Item K**  
Consideration of a resolution for the Fisher Minor Subdivision.

Attorney Davis gave an overview of the resolution. There was discussion regarding the wells. A Subdivision Improvements Agreement will not be necessary. A shared well agreement needs to be submitted to planning staff prior to the recording of the Mylar.

Commissioner Baker moved to approve Chaffee County Resolution 2017-70 approving the Fisher Minor Subdivision Exemption as amended. Commissioner Felt seconded. The motion carried unanimously.

**Agenda Item L**  
Consideration of a resolution for the Hecla Crossing Minor Subdivision

Attorney Davis gave an overview of the resolution. The applicant requested that Lot 2 not have a Lot Sales Restriction. It was suggested that she do an escrow account for the amount of the road improvements and this would be done as a separate motion.

Commissioner Baker moved to approve Chaffee County Resolution 2017-71 approving the Final Plat for the Hecla Crossing Minor Subdivision with the following changes: remove all of paragraph 2 under resolution and in paragraph 3 specifying that the road construction include the drainage conveyances and that the improvements include the dry hydrant to take suction of firefighting water from the stock pond. Commissioner Felt seconded. The motion carried unanimously.

Commissioner Baker moved to remove the Lot Sales Restriction from Lot 2 in the Hecla Crossing Minor Subdivision. Proceeds from such sale adequate to cover construction of the road and the drainage conveyances put in escrow until the road and drainage conveyances are built. Commissioner Felt seconded. The motion carried unanimously.
Agenda Item M
Consideration of a resolution for updates to Section 4.2.3.A.2 to amend time frames in the Limited Impact Review Section of the Chaffee County Land Use Code

Attorney Davis gave an overview of the resolution.

Commissioner Felt moved to approve Resolution 2017-72. Commissioner Baker seconded. The motion was carried unanimously.

Agenda Item O
Consider Unmanned Aircraft Systems Advisory Board update and adoption of Operational and Procedures Plan.

Dennis Heap and Wendell Pryor, UAS Advisory Board members, gave the Commissioners a review of what the UAS Board has accomplished over the last two years and what their future goals are.

Minutes of August 15, September 5, October 10 and October 17, 2017

Commissioner Baker moved to approve the minutes of August 15, September 5, October 10 and October 17th. Commissioner Felt seconded. The motion carried unanimously.

Agenda Item P
Executive session pursuant to CRS 24-6-402(4)(b) for the purpose of receiving legal advice on a specific question relating to a building code violation and the resolution thereof.

Consent Agenda
- Report from the Veteran’s Service Officer for the month of October, 2017
- Pay Bills

Commissioner Felt moved to approve the Consent Agenda. Commissioner Baker seconded the motion. The motion was carried unanimously.

Agenda Item P
Executive session pursuant to CRS 24-6-402(4)(b) for the purpose of receiving legal advice on a specific question relating to a building code violation and the resolution thereof.

The Board went into executive session at 12:17 p.m. and came out at 12:28. No decisions were made

I, Jennifer A. Davis, Chaffee County Attorney, do hereby attest that the unrecorded statements and discussions that took place during the executive session held on November 7, 2017 constituted privileged attorney-client communications.
Jennifer A. Davis, Chaffee County Attorney

I, Dave Potts, Chairman of the Chaffee County Board of County Commissioners, do hereby attest that the unrecorded statements and discussions that took place during the executive session held on November 7, 2017 were confined to the topic described in the announcement of such session and authorized by the provisions of CRS 24-6-402(4)(b).

Dave Potts

Attest:

Lori Mitchell, County Clerk